

FORM 1: Request for school to administer medication

Short Term Medical Needs - Medicines should only be sent in to school when essential. No medicines can be administered without written consent. Only medicines prescribed by a health professional will be accepted. Non- prescription medicine will not be administered. The school is usually only able to administer medicines once a day. This will take place at lunchtime. If medicines are required at other times parents are welcome to come to the school in order to administer them.

The school will not give your child medicine unless you complete and sign this form, and the headteacher has agreed that school staff can administer the medication.

A newly completed form should be submitted every time the dosage or timings of medication are changed.

DETAILS OF PUPIL

Surname: _____

Forename(s): _____

Class/Form: _____

Condition or illness: _____

Known Allergies: _____

MEDICATION

Name/type of medication (as described on the container)

For how long will your child take this medication?

Storage requirements:

Full Directions for use:

Dosage and method:

I understand that I must deliver the medicine personally to the school office

Date: _____

Signature(s): _____